

# Personnel People



## SUPPLEMENTAL WRITTEN APPLICATION FORM - MASSACHUSETTS

Now that you have filled out the initial written application form, passed our assessment test and been interviewed, we ask you to respond to the supplemental information requested below.

PERSONAL DATA:

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

1. Name:

\_\_\_\_\_

*Last*

*First*

*Middle*

2. Street: \_\_\_\_\_

City: \_\_\_\_\_

3. Home Telephone: \_\_\_\_\_ Mobile Telephone: \_\_\_\_\_

CRIMINAL HISTORY:

1. Have you ever been convicted of a felony? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain on the reverse side of this form.

2. Have you been convicted of a misdemeanor during the past five years? Exclude first convictions for drunkenness, simple assault, speeding, minor traffic violations, affray or disturbing the peace.  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain on the reverse side of this form.

3. Have you completed a period of incarceration within the past 5 years for any misdemeanor (other than a first conviction for any of the following misdemeanors: drunkenness, simple assault, speeding, minor traffic violations, affray or distributing the peace). \_\_\_\_\_ Yes \_\_\_\_\_ No

4. If the answer to any of the above questions is yes, please state whether you were convicted more than 5 years ago for any offense (other than a first conviction for any of the following misdemeanors: drunkenness, simple assault, speeding, minor traffic violations, affray or distributing the peace).  
\_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, please explain on the reverse side of this form

*Note: An applicant for employment with a sealed record on file with the commissioner of probation may answer "no record" with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. In addition, any applicant for employment may answer "no record" with respect to any inquiry relative to prior arrests or criminal court appearances and adjudication in all cases of delinquency or as a child in need of service which did not result in a complaint transferred to the superior court for criminal prosecution. A conviction will not necessarily disqualify you for the job for which you applied.*